

American Association of Physicians of Indian Origin
Attestation Questions and Nomination Papers 2023

Name of the Candidate _____

Contesting for the position of _____

Please answer all of the following questions **“Yes” or “No.”** If your answer to any one is **“Yes,”** please provide full details on a separate sheet.

1. Have you ever been convicted of any crime (other than a minor traffic violation) for any reason and under all or any circumstances?

Yes **No**

2. Do you have any knowledge of any issue that will negatively impact your representing this organization for the elected position?

Yes **No**

3. Do you currently hold or at any time held an unrestricted license to practice medicine in any state of the USA?

Yes **No**

4. If answer to question 3 is YES, which State? _____

I hereby affirm that I am an AAPI member in good standing and the information submitted in this Section of Attestation Questions, and any Addenda thereto is true, correct, and complete to the best of my knowledge and belief and is furnished in good faith. I understand that material omissions or misrepresentations will result in denial of my candidacy during the elections and my holding office if elected.

CANDIDATE’S SIGNATURE: _____

(Stamp Signature Is Not Acceptable)

Date: _____

*This form duly completed and signed must be received by 4:00 p.m. on January 31st, 2023.
We thank you for your prompt attention.*

**American Association of Physicians of Indian Origin
Nomination Papers 2023**

Authorization and Consent for Verification and Release of Information

I hereby authorize AAPI, and the designated committees including but not limited to the members of the Nominations and Executive Committee members of AAPI, to ascertain, verify the information, to inspect records and documents needed to evaluate the answers provided by me in response to the attestations questions. I waive any and all liability claims against AAPI, for so doing, as long as such release is done in good faith and without malice. This statement may be used as my consent for the above purposes.

I further state that if I am elected to the position of _____ during the years 2023–2024, I will serve that position and will abide by the Bylaws of AAPI at all times.

PRINT NAME HERE: _____

CANDIDATE’S SIGNATURE: _____

(Stamp Signature Is Not Acceptable)

Date: _____

*This form duly completed and signed must be received by 4:00 p.m. on January 31st, 2023.
We thank you for your prompt attention.*

**American Association of Physicians of Indian Origin
Election Year 2023
Statement of Acceptance**

1. According to the bylaws only the ballots received via mail to the specified address or electronic process by second Friday of April of each election year will be eligible for counting. The second Friday of April 2023 is on April 14th and hence the counting of ballots shall be done and the results shall be declared by Saturday April 15th. Request for recount should be addressed to the Election officer in writing within 5 working days (postmarked by April 21st) and in that case the recount will be held on the **30th of April** at the office of the selected agency. If no recount is requested, the results must be declared by April 15th else the results must be declared by April 30th.
2. Candidates need to sign acceptance of the voters list and mail it to the AAPI Executive Office: 600 Enterprise Drive, Ste. 108, Oak Brook, IL 60523 no later than **February 22, 2023**. The same can be faxed to the AAPI office (fax no. 630-990-2281).
3. All matters pertaining to the election shall be addressed to the Election Officer and the correspondence to be sent to the AAPI Executive Office. The election officer will inform the President of AAPI results of the election. The President in turn will inform the candidates.
4. Each candidate will limit communication with the members to one mailing.
5. Each candidate will follow Article 13 of the AAPI Bylaws with regards to Arbitration.
6. Each candidate will provide a picture and their personal statement in no more than 250 words to be sent along with the ballot to the members. Those candidates who are uncontested are also requested to submit picture as well as personal statement. **(Electronic or by e-mail submission is preferable).**
7. The candidate requesting the recount shall bear the cost of the recount.
8. Any member who did not received the ballot due to change of address, should contact the Election officer. The Election officer after verification will advise the AAPI office to send a new ballot.

Name: _____ Position contested: _____

I have reviewed the contents and will abide by them: **Yes** _____

Signed: _____ Date: _____

(Stamp Signature Is Not Acceptable)

*This form duly completed and signed must be received by 4:00 p.m. cst on January 31st, 2023.
We thank you for your prompt attention.*

Address to:

Election Officer – Dr. Kusum Punjabi

Attn. Staff person: Vijaya Kodali

AAPI Executive Office:

600 Enterprise Drive, Ste. 108, Oak Brook, IL 60523

Off: (630) 990-2277

AFFIDAVIT FOR AAPI ELECTION CANDIDATES

As a part of their requirement to file a nomination for any AAPI Election, the undersigned candidate hereby agrees to submit any issues such candidate may have as a result of the nomination or election process to an internal dispute procedure, if one is set forth in the AAPI Bylaws, or as may be otherwise adopted by the Governing Body, which shall be conducted by the President and an ad-hoc Committee, all members of which will declare themselves to have no conflict of interest.

If the undersigned decides to initiate further legal process, it will only be in the form of an Arbitration in accordance with the AAPI Bylaws.

If the undersigned decides to proceed with further Legal action, in addition to any nonrefundable fee required under the AAPI Bylaws, he/she will be fully responsible for the costs of such action, including but not limited to AAPI Legal Counsel, and other expenses incurred by any AAPI Officer named in such action, either as an Officer or Individually.

ACKNOWLEDGEMENT

I, _____ have read the above Document named ‘Affidavit for AAPI Election Candidates’. I understand, and agree to follow the procedural policy as described above and agree that I am bound by the AAPI Bylaws.

Candidate:

Signature: _____ Date: _____

Witness # 1: Name: _____

Signature: _____ Date: _____

Witness # 2: Name: _____

Signature: _____ Date: _____

AAPI CODE OF CONDUCT

Bylaws Section 7.3

General Policy of Mass Communication within AAPI:

All Mass Communications by any AAPI Member for any purpose shall be sent from the AAPI Office only without bias, after a review by the President or his/her Designee. An AAPI Member, including a Candidate for AAPI Election, will abide by this policy. Unless specified elsewhere in the bylaws, a member will not send any direct or indirect communication including but not limited to mail, email, social media, text and printed matter, nor will he/she engage another person or any outside agency or anonymous vendor, to circumvent this Code of Conduct. The responsibility of such action will be primarily on the Member/Candidate. The penalties will include, but not limited to, a Reprimand kept on file, possible Revocation of Privileges or a Recommendation for Suspension of Membership, or automatic termination of any pending candidacy, by a process determined by the AAPI President, and as may be approved by the Governing Body.

Bylaws Section 7.4

Election period is defined as the inception of nomination to until the last day of casting of the ballot. The following code of conduct shall be followed by candidates for election.

- a. A biography submitted by the candidate will be sent by AAPI office to all the AAPI members four weeks prior to the Election. This will be a one page presentation that will fit a passport sized photograph and 250 words. The Content will be the responsibility of the Candidate, and will follow norms of courtesy, with no negative comments or statements, direct or indirect. This biography of the candidate should be received in the AAPI Office two weeks before the posting date above. (Six weeks before Election).
- b. In addition to the above, a Candidate, or any other person acting as an advocate for such Candidate, will restrain themselves, collectively and not individually, to only one fax, and one postal mail for communicating with an AAPI member. Any further communication to a Member will only be with that specific Member's permission, written or sent by email.
- c. Each Candidate will have to deposit \$1,000.00 with his/her application, in addition to the Application Fee, for compliance with the Code of Conduct.
- d. A Candidate who violates the Election Code of Conduct and Procedure shall be sanctioned or reprimanded by the Committee and may forfeit his deposit in the event of the Committee's findings as to any complaint lodged therein. The Committee reserves the right to supplement additional administrative sanctions based on the nature of the repeated conduct and the manner therein. The Committee's decision shall be final and reviewable only by the General Body.
- e. Within one week of receiving the Complaint, the Committee shall provide all procedural and due process rights to the candidate regarding the complaint. A candidate

shall respond in writing no later than 2 weeks upon receipt of the complaint. Thereafter the committee shall conclude its findings in writing with regards to any violations and sanctions therein. A copy of the recommendations by the committee shall be given to the President and the Candidate Violating the Code of Conduct. The executive committee with a simple majority will decide and execute sanctions if necessary.

- f. Members of the executive committee, including that of election and nomination committee shall not be allowed to campaign on behalf of any candidate, other than themselves if contesting, during the election period. Any violation of this code shall result in immediate action against the member by the executive committee.
- g. Notwithstanding any of the provisions of the Code of Conduct regarding elections, the Bylaws containing Election Procedure shall always be controlling and superseding any conflicts herein.

AGREEMENT

I, _____ hereby acknowledge that I have read the above CODE OF CONDUCT document, and agree to abide by the CODE OF CONDUCT.

Candidate:

Signature: _____ Date: _____

Witness # 1: Name: _____

Signature: _____ Date: _____

Witness # 2: Name: _____

Signature: _____ Date: _____

Voter List Acceptance Document

Every attempt has been made to ensure the accuracy of this list. Candidates are encouraged to call the Election officer with all their questions and concerns. Candidates are requested to refrain from making any changes to the list and should contact the head office with any changes. This form must be received at the head office by the deadline before the candidates name will be placed on the ballot.

Name: _____

Position contested: _____

I have reviewed the voter list provided to me. I accept the list___ *(Initial)*

I have the following questions about the list?

Signed: _____ Date: _____

(Stamp Signature Is Not Acceptable)

*This form duly completed and signed must be received **by 4:00 p.m. cst on February 22nd, 2023.**
We thank you for your prompt attention.*

Addressed to

Attn: Election officer – Dr. Kusum Punjabi

AAPI Executive Office:

600 Enterprise Drive, Ste. 108, Oak Brook, IL 60523

Off: (630) 990-227

Personal Statement

- Electronic transmission (by email) is the preferred method.
- Must receive in the AAPI office by **4:00 p.m. CST Feb 14, 2023.**
- No more than 250 words. Document submitted with more than 250 words, it will be cut off at the 251st word.
- Please e-mail a recent picture along with your personal statement
- The document should contain
 - Why do you wish to run for this position?
 - Your vision and goals for AAPI
 - Your service with AAPI
 - Your involvement in organized medicine
 - Your significant contribution to the community
 - Awards or special recognition
- Please do **not** attach your CV or BIO with the personal statement
- Please note all the candidates, whether contested or uncontested should submit both the bio and also the picture.